From:	UGA Business Services info. <business-serv-l@listserv.uga.edu> on behalf of Chad Cleveland <cclevela@uga.edu></cclevela@uga.edu></business-serv-l@listserv.uga.edu>
Sent:	Monday, October 28, 2013 11:45 AM
То:	BUSINESS-SERV-L@LISTSERV.UGA.EDU
Subject:	New MyID management application to be launched October 25
Attachments:	Memo-MyID app launch 10.24.13.pdf

This message is being sent on behalf of EITS.

Enterprise Information Technology Services (EITS) will launch new features for managing UGA MyIDs, including how people can change their MyID passwords. The new application will be available on Friday, October 25, at approximately 6 p.m.

The webpage to access the new MyID application will remain at <u>myid.uga.edu</u>. The system will feature a new look that is easy to view on multiple web browsers on any phone, tablet or computer.

One of the features of the new application is the MyID Profile, a self-service system password reset function that asks users to set up their secret security questions and select an option to send a one-time, six-digit passcode to a verified mobile phone via text message or a non-UGAMail email address in order to change a forgotten MyID password.

By completing a MyID Profile, people who forget their MyID password can reset their MyID password without contacting the EITS Help Desk.

People who forget their MyID password and have not set up their MyID Profile must continue to contact the EITS Help Desk at 706-542-3106.

For people who know their MyID password and want to change it, they are not required to complete a MyID Profile.

An additional feature of the application is the ability to create a UGAMail address (@uga.edu) that is different than the previous default MyID@uga.edu format. If a person wants to create a UGAMail email address that is different than the MyID@uga.edu format, email will continue to be delivered to *both* the person's MyID@uga.edu address, as well as their newly-created <u>"@uga.edu</u>" address. Important points to remember about this new feature are:

- Users will always login to UGAMail with their full MyID@uga.edu email address and
- Passwords will be the same for any <u>"@uga.edu</u>" email address.

The existing tools on the <u>myid.uga.edu</u> webpage will remain. Those features include requesting MyIDs for people, departments and student organizations, and the ID management request forms. Incoming students for fall semester 2014 will have a MyID automatically assigned to them and don't need to request a MyID.

Additional information about the new MyID Profile management application will be available at <u>myid.uga.edu</u> after October 25.

For assistance with MyIDs, please contact the EITS Help Desk at 706-542-3106.



Enterprise Information Technology Services

October 24, 2013

MEMORANDUM

TO: Senior Vice President, Vice Presidents, Vice Provost, Associate Provosts, Academic Deans, Departments Heads, and Directors

FROM: Danna Gianforte, Associate CIO for Enterprise Information Technology Services

Danna Mianferto

SUBJECT: New MyID management application to be launched October 25

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For assistance with MyIDs, please contact the EITS Help Desk at 706-542-3106.

CC: President Jere W. Morehead Business Services (Business Services-L) Identity Management Functional Advisory Committee (IDM FAC) Information Technology Managers Forum (ITMF) UGA Networking Group (UGANet) Extended Campuses (Extendedcamps-L) Enterprise Information Technology Services (EITS-L)